

# TENGERU INSTITUTE OF COMMUNITY DEVELOPMENT



## PROVISION OF CONSULTANCY SERVICES FOR THE DESIGN OF MULTI-BUILDING PROJECTS FOR THE TENGERU INSTITUTE OF COMMUNITY DEVELOPMENT

Proposal No. AB: 202/21/EOI/134

1.0 The Tengeru Institute of Community Development **has set aside funds** towards the cost of Provision of Consultancy Services for the Design of Multi- Purpose Building Project for the Tengeru Institute of Community Development and it intends to apply part of the proceeds of this fund to cover eligible payments to Consultants for the preparation of detailed designs, cost estimates of the project and prepare tender documents for implementation.

2.0 Tengeru Institute of Community Development now invites eligible only Tanzanian Individual consultants to indicate their interest in providing the services to our project. The interested Individual Consultants must provide information indicating that they are qualified to perform the services by submitting the documents which shall be used for evaluation:-

- (i) Copies of academics certificates;
- (ii) Copies of registration by relevant bodies and/or authority, e.g. Architects and Quantity Surveyors Registration Board, ERB etc.
- (iii) Demonstration of Technical Competence;
- (iv) Specific power of Attorney for the assignment
- (v) Qualifications and experience of Individual Consultant (Architects, Structural Engineer and Quantity Surveyors) to undertake the assignments (their CVs to be attached) and any other relevant information.
- (vi) The cost to performs the assignment must be submitted together with these documents
- (vii) Description of similar assignment performed
- (viii) Individual Consultant who employed in Public Service will be highly prioritized during selection process
- (ix) Experience in similar assignments (at least three assignments in the last two years ) and must demonstrate availability of appropriate skills among consultancy

- 3.0 After passing through the submitted Consultancy services, a short list of Consultants will be arranged and best of them may be chosen to offer the required services whenever required to do so and be ready to work with the Tengeru Institute Community Development without early payments, but the payments will be available while the Consultant is progressing with design and after submission of the detailed design, cost estimates, tender documents and upon acceptance by the Accounting Officer.
- 4.0 Consultants will be selected in accordance with the selection procedures as set out in the Public Procurement Act No. 7 of 2011 and Public Procurement (Selection and Employment of Consultants) Regulations, 2013 - Government Notice No. 446 (hereinafter called Procurement Regulations).
- 5.0 Individual consultant will be Selected on the basis of his/her qualifications, professional competence, experience and knowledge of local conditions for the assignment and may be selected on the basis of reference or through comparison of qualifications among those expressing interest
- 6.0 Applications should be prepared in two copies (One original and one copy) and properly marked "Original" or "Copy". The outer envelope shall be clearly  
Marked: **"PROVISION OF CONSULTANCY SERVICES FOR DESIGN  
MULTI-PURPOSE BUILDING PROJECTS FOR TENGERU INSTITUTE OF  
COMMUNITY DEVELOPMENT"**
- 7.0 Deadline for submission of Consultancy services will be before or on **25<sup>th</sup> October, 2019 at 10:00 Hours local time**. The submissions will be opened immediately thereafter at the Extension Hall meeting in Tengeru Institute of Community Development in the presence of Consultants or their representatives who will choose to attend.
- 8.0 Provision of Consultancy Service must be delivered in sealed envelope to **the Secretary, TICD Tender Board, P.o.Box 1006, Arusha** on or before the deadline stated above.
- 9.0 Late Consultancy services, portion of Consultancy services, electronic Consultancy services, and Consultancy services not received, Consultancy services not opened and not read out in public at the Consultancy services opening ceremony shall not be accepted for evaluation irrespective of the circumstances.



Dr. Bakari George (PhD)  
**RECTOR TICD**